



# Forms

## Contents

		Page
<b>Identifying children</b>	A letter to form teachers	232
<b>Session plans</b>	A session plan and evaluation sheet	233
	Group record form for 5 students	234
	Group record form for 6 students	235
	Group record form for 7 students	236
<b>Certificate</b>	Certificate of achievement	237

# Social Skills Group Record Form – 5 students



D did not attend ✓ skill emerging  
 X did not achieve ✓✓ achieved

Name of Group ..... Date ..... Session number .....

Information	Activity	Performance				
Starter						
Main(s)						
Finishing activity						
General comments						

Completed by ..... Date .....

# Social Skills Group Record Form – 6 students



D did not attend      ✓ skill emerging  
 X did not achieve    ✓✓ achieved

Name of Group ..... Date ..... Session number .....

Information	Activity	Performance					
Starter							
Main(s)							
Finishing activity							
General comments							

Completed by ..... Date .....

# Social Skills Group Record Form – 7 students



D did not attend    ✓ skill emerging  
 X did not achieve    ✓✓ achieved

Name of Group ..... Date ..... Session number .....

Information	Activity	Performance						
Starter								
Main(s)								
Finishing activity								
General comments								

Completed by ..... Date .....



TALKABOUT for TEENAGERS © Alex Kelly & Brian Sains

# CERTIFICATE OF ACHIEVEMENT

THIS IS TO CERTIFY THAT

HAS SUCCESSFULLY COMPLETED



TALKABOUT  
for  
TEENAGERS

SIGNATURE

DATE



# Index

Subject	Level	Topic	Page
Aggressive behaviour	5	1	183
Anger	4	6	153
Answering questions	3	6	114
Apologising	5	6	213
Arguments	4	6	153
Asking questions	3	6	114
Assertiveness	5	1-7	182
Assessment	-	-	9
Body language	2	1-6	62
Circle of friends	4	1	128
Clarity	3	3	100
Cohesiveness		Intro & Group Cohesion	11, 225
Compliments	4	4	142
Confidentiality		Intro	12
Conversational skills	3	1-8	92
Disagreeing	5	4	204
Distance	2	5	84
Ending a conversation	3	7	119
Evaluation		Intro	14
Evaluation forms		Back of book	233
Expressing feelings	5	2	192
Eye contact	2	2	68
Facial expression	2	2	68
Feelings	1	1	23
Feelings	5	2	192
Fluency	3	3	100
Friendship skills	4	1-9	127
Gesture	2	4	79
Giving compliments	4	4	142
Group cohesion activities	-	-	225
Intonation	3	3	100
Jealousy	4	8	169
Listening	3	2	96
Making suggestions	5	3	199
Negotiating	5	3	199



Subject	Level	Topic	Page
No	5	4	204
Paralinguistic skills	3	3	100
Passive behaviour	5	1	183
Peer pressure	4	7	159
Personal Appearance	1	3	34
Posture	2	3	74
Proximity	2	5	84
Qualities	1	2	28
Qualities of a friend	4	1	128
Questions	3	6	114
Rate	3	3	100
Receiving compliments	4	4	142
Refusing	5	4	204
Responsibility	4	2	134
Running a group	Intro		11
Saying 'No'	5	4	204
Saying sorry	5	6	213
Self awareness	1	1	23
Self esteem	1	4-6	39
Self image	1	3	34
Session plans	Back of book		233
Setting up a group	Intro		10
Starting a conversation	3	4	105
Strengths	1	2	28
Suggestions	5	3	199
Taking turns	3	5	108
Talkabout hierarchy	Intro		8
The 'I' message	5	2	192
Touch	2	5	84
Transference	Intro		13
Trust	4	2	134
Turn taking	3	5	108
Valuing others	4	3	138
Volume	3	3	100