



# Environmental Assessment

Venue \_\_\_\_\_

Date \_\_\_\_\_

Completed by \_\_\_\_\_

## Venue Details

Venue Name

Address

Post code

Tel

Fax

E-mail

Manager

Named Contact

Number of Staff

Staff to Client Ratio

Staff Rotation

Staff Qualifications

Number of Clients

Ages

0 -5 years

5-16 years

16 – 18years

18 years +

Number of Clients with SEN

Number of Clients with Identified Communication Difficulties:

Opening Hours

Previous Staff Training

## Venue Details

Other Professionals Involved

Time table / routines of the day

Other

## Play

### Resources and Opportunities for:

Exploratory Play

Physical Play

Constructive Play

Symbolic Play

Imaginative Play

Social Play

## Attention and Listening

Venue Set-up

Group Sizes

Placement

Clear Instructions

Start       Finish       Change of Activity

Other

Visual Support Strategies in place / comments

Objects

Photographs

Pictures

Symbols

Written Word

Gesture

Formal Signing

Other

## Attention and Listening

Observations/comments:

## Understanding of Language

Observations/ comments:

## Use of Language

Observations/Comments:

# Speech Sounds and Phonics

Following any teaching programmes

## Resources and Opportunities for:

Early Listening

Phonological Awareness

Speech Sounds

## Strategies Observed

Modelling

Forced Alternatives

Visual Cues

Other

## Social Interaction

Opportunities for:

Turn Taking

Role Play

Small Group Work

Large Group Work

Directing Adults

Directing Peers

Comments

Behaviour Management – details of each

Policy

Discipline

Reward System

Consistent Praise

Self Evaluation

Other

## Sensory Needs:

Presenting Behaviours

Strategies/Programes in Place